**Agenda:**

* **Progress Updates**
  + We had a bit of a blocker this last week which slowed progress, Dr.Row was out of town and not initially reachable, we rescheduled with her for tonight (6/21) @ 5:15PM, over GMeet
  + Instead, put our focus on looking @ other Meditation apps + doing Individual/team work on Wireframes – we’re moving into Design/Development more specifically now!
  + We’re having a private teammate check-in – nothing’s wrong on our end, it’s just for the health of our work as we’re both having a busy time/we’re like half way through!!
* **Feedback on our Project Responsibilities**
* **Working Session**
  + Feedback on WFs so far
  + Sending Wireframes to Dr.Row (what instructions should we include to clarify what our WFs are?)
  + Writing Agenda for meeting w/ Dr.Row
  + **Action Items for Dr.Row (what should we ask of her ahead of time?)**
    - Copy-text for the 555 Technique/ask how she wants it represented/how she wants herself represented → leading into script writing
      * Is there a website to pull from?
      * Instructions?
    - Share the Google Drive created to put finalized documents inside of
    - Share data on how many mothers have undergone CP at ShadySide FHC - maybe get connected w/ Maddie
    - Get signature on our Revised Proposal (reminder for looking @ the Proposal ahead of time)
    - User testing scheduling (ahead of time)
    - Recording session(s) → [medialab](https://ideate.cmu.edu/spaces/media-lab.html)
      * Scheduling audio recording time for her speaking / Scheduling time for video recording ((potentially the same day))
      * make a When2Meet ahead of our meeting
* **Qs !!**
  + Where can we host a recording session on campus if you know?
  + Can you clarify what days of the week are class sessions and what days are advisor meetings – I (G/A) want to ensure we follow up with you and send it in at the appropriate time?
    - Wednesday - advising
    - Friday - class !!!!
  + How should we approach User testing/at what stage could we come to people with designs? Do you have ideas of blockers we might face?
    - Should we wait until later (App 1.0)? Should we develop more on Figma/Make more developed things?

**Notes:**

* Tell her that we are behind just due to the meeting stagnation – let’s establish that we just need to be able to get more consistent feedback – you’re also apart of our team & we don’t want to delay the project because it can be difficult + set expectations for how to help us keep moving forward
  + Ask her to reschedule in advance / Show her the progress we’re making !
* Go through Jira with Dr.Row – maybe when we do our progress review at the top of the meeting?
  + find a way to plan a timeline w/ Dr.Row that communicates & makes sense with our actual plan (maybe convert Jira to spreadsheet? -> unsure!!)